

The Friends of Upper Dublin Public Library

**Monthly Meeting of Friends Board Members
Virtual meeting conducted using Zoom
September 9, 2021**

Name	Present in Person	Not Present	Present by Remote Communication
Friends Board Members			
Robert Stutz, President			X
Cathy Murphy, Vice President			X
Jo-Ann Hunt, Treasurer		X	
Jan Frohner, Membership Chair		X	
Richard Haggard			X
Alicia Fortunato			X
Bryan Gillespie			X
Sunny Gross		X	
Jules Mermelstein			X
Karen Preston			X
Susan Tofani		X	
Cheri Fiory, Library Director (nonvoting member)			X

Others Present from Library Staff and others in virtual attendance:

A meeting at which a quorum was present was held and called to order at 1:03pm.

Introduction and Welcome to guests: Robert Stutz welcomed attending guests who included Janine Buesgen, President, U.D. Library Board; Olivia Dlugos, Director of Sales, Sunrise Living.

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Additions to the Agenda: To be raised during the meeting.

Minutes Approval for the July 2021 Monthly meeting: The Minutes of the July 2021 meeting were provided to the Friends Board members by Susan Tofani, Secretary, prior to today's meeting. On motion, the proposed minutes were unanimously approved without changes. A copy of the final minutes will be forwarded to Karen Preston and Connie Pigliacelli for posting and filing.

Treasurer's Report and Membership Report: In Jo-Ann's absence, Robert reviewed the Treasurer's report that Jo-Ann sent to all Board members prior to this meeting. The report describes the expenses and income for the preceding month. The Friends total deposits on hand as of 8/31/2021 were \$176,155.85. Of these total deposits, a subtotal of \$93,438.47 represents the "Operating Funds" of the Friends as of that date. The Board discussed the donations made by various generous sponsors that provided support for the 520 VA Drive Summer Concerts and Events this year. The group agreed that some of those remaining funds will be used to support an upcoming donor event. In her review of the status of the Capital Campaign funds, Jo-Ann's report reflects a current balance of \$30,742.42. Cheri also noted that the Friends used book sales have resumed this month and as reflected in Jo-Ann's report \$437.00 in Friends income was realized from those sales. This is about 50% of our normal sales, a good result considering we are still in the process of completing the development of that space, and the ongoing Covid restrictions.

Membership Update: Robert reported on membership in Jan's absence. There was limited movement in the Friends membership numbers this past month. A committee continues to work on this year's upcoming annual membership letter.

Old Business

New Library and related updates: Cheri Fiory provided an update on the consequences of the recent devastating weather in Upper Dublin, which destroyed much of the Township's Municipal Building. The UD Police will be operating from 520 VA Drive for the foreseeable future, as they take steps to recover from very severe damage. Other township offices are relocating to temporary space at 370 Commerce Drive. Cheri reports that township officials have fully advised her of these developments, and she has been assured that, as with our previous shared building location, all necessary safety protocols will be in place for the library (e.g., separate

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entrances for the police). It was suggested to Cheri that the safety measures should be communicated to the public to offer assurances of continuing such measures during this time. She also advises that the library has a long-standing, collaborative working relationship with the township police that will help assure a smooth transition to this temporary relocation. Finally, Cheri also advised that 520 will also be the location for all meetings of UD Township Boards and Commissions for the foreseeable future.

Cheri then advised the Board of the latest developments in establishing the Friends Shop. Supply chain issues continue and we do not yet have all of the furniture/shelving for that space. Donations of used books have been robust. Janine Buesgen suggested possibly donating used children's books to the FWES Library based on the storm damage at that facility, and the Board/Cheri agreed we should see if that would be helpful.

Cheri also updated the Board on the Capital Campaign efforts. There was a discussion regarding the advisability of continuing with the October 1 donor celebration event in light of recent events. The Board unanimously agreed to postpone this event and we will reconsider a new date at a later time. Karen will prepare and share a notice to be sent to all who received the initial invitation.

Bryan provided an update on the status of the new By Laws. The subcommittee working on these will be meeting soon to discuss suggestions made in the public comment period. The Board unanimously agreed to extend the public comment period to September 30. The committee will continue to work on revisions and will send those to the Board as soon as they are completed. At the conclusion of today's meeting, Cheri also recommended that the subcommittee consider revisions that would clarify the status/roles of Friends "members," "directors," and "donors" as the final version is completed. It was agreed that the full Board will then consider and vote on the proposed final version of the By Laws at our next regular meeting in October.

With regard to the possible Jewelry Sale on October 23, the Board agreed that further discussion is needed about the location of this event in light of the closure of the Township Building. Cheri agreed to look into a possible alternative site (e.g., the Firehouse) and she will coordinate with Jo-Ann on the results of her efforts. Olivia Dlugos, from Sunrise Living, also offered to explore the possibility of hosting the sale at Sunrise, notably if Covid protocols would permit such an event.

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The next regularly scheduled meeting of the Friends of UDPL is scheduled for October 14, 2021. A determination of whether this meeting will be conducted using ZOOM will be made at a later date.

Meeting adjourned at 2:40pm

Respectfully submitted on behalf of Susan Tofani, Secretary

Cathy Murphy, V.P.

AGENDA

Board Meeting of the Friends of Upper Dublin Public Library
Thursday, 1:00pm, September 9, 2021
Virtual Meeting on Zoom

Welcome (Robert)

- Introduction of any guests/friends
- Additions to agenda

Review/approval of July 2021 meeting minutes (Susan)

Treasurer's report (Robert)

- Monthly/YTD statements
- Capital campaign statement

Membership Report (Robert)

- 2022 membership drive update

Old Business

- Cheri report (Cheri)
 1. Library update
 2. Capital campaign update
- Friends' library shop update/Book donations (Cheri)
- October 1 champagne toast update (Robert/Cheri)

New Business

- Jewelry sale October 23 (Robert)
- Bylaws committee update and vote (Bryan)
- Vote, if needed, to move capital campaign funds to UD Township (Robert)

UDPL Board report (Cathy)

Next Meeting

The next meeting will be held on Thursday, October 14, at 1:00pm, either in the Upper Dublin Public Library in-person or as a virtual meeting on Zoom.

Adjourn

