

Subject: Minutes from the UDPL Board Meeting on Wednesday, July 21, 2021

Attendance: Library Director Cheri Fiory, President Janine Buesgen, Treasurer Wendy Rader, Secretary Andrea Merrick, and members, Cathy Murphy, Suanne Strauss and Joan Ryder Ludwig were all present. Member Gary Fisher attended by telephone.

The meeting was conducted in person at the Library.

President Buesgen called the meeting to order at 6:37 PM.

Welcome

President Buesgen welcomed all in attendance. Before going through the Agenda, nomination of the current slate of officers for a new term was agreed to by acclamation as there were no other nominations for office. Again, by acclamation, the slate of officers was unanimously re-elected.

No members of the public were present.

Consent Agenda Items:

There being no objection, the Board moved, seconded, and approved the following items:

(a) Minutes of the May 19, 2021 meeting

(b) Financial Reports for May / June 2021

(c) Librarian’s Reports for May / June 2021

There was a question about the Treasurer’s report concerning fines. Some fines have been collected but as the library moves to a no-fine policy, this will drop off.

The consent agenda was accepted without change.

Public comment: There was no public comment.

Discussion items:

a) Building/Reopening Plan- Hours, Priorities

Director Fiory distributed a chart showing Expanding UDPL Hours & Access Timeline. In June the 50 hours/week milestone was reached, this meets the State’s standards.

In light of the upcoming opening of the Book Sale, donations have been coming in in substantial amounts. It is hoped that the Children’s Play Space will open in September or October. This opening will be eased into to ensure health and safety. Also, renting of the meeting rooms will soon commence, which will flow through Parks and Rec. The study rooms are also now being used heavily.

The goal is to restore evening hours in September to have the library open until 9 PM. This will be helpful in light of making the meeting rooms available.

In October, MCLINC will be reprofiling its data base- overhauling and cleaning it up. There will be a Branch created for 520, to allow for patrons to select pick-up from the window or from inside the library.

The Gift Shop will hopefully be opening in October or November.

Programming is going well, especially the family programs.

Lastly, Lauren Smyth has resigned as she is relocating out of state. Directory Fiory will be reassessing staffing needs and deciding how to organize the library staff. There is money in the budget to fill the position.

b) Friends Update

Cathy Murphy reported that at the last Friends' Board Meeting a decision was made to coordinate the annual drive with Director Fiory and create a small committee to determine next steps and impact with the Capital Campaign.

Rick Sivers will be taking over the Book Sale since Linda Walker's departure. He is experienced, energetic and very decisive. Friends volunteers will assist him.

JoAnn Hunt is exploring gifts that to be sold at the Gift Shop.

The Celebrate Summer events received \$12.5K in sponsorships.

A small committee has been working on revising the Friends' By-Laws to update them and realign the fiscal year.

Another \$50K was transferred to Upper Dublin from the Campaign Fund.

The Friends' Board heard about the trend to drop fines and that UDPL's likely adoption of this practice.

The Friends will not be having a monthly meeting in August.

c) Capital Campaign Update

Director Fiory shared what she presented to the leadership committee of the Capital Campaign and also advised that she will soon be contracting with Tim Snyder, Consultant. The Committee shifted its focus to the top 50 prospects and is working on the list. She also indicated that fundraising will be a key part of the Library Director's role going forward. Once \$400-500K is raised, the Board will need to do some strategic planning, including obtaining community feedback.

The donor event to Toast the New Library will be on Friday, October 1, 2021 from 5:30PM-6:30PM.

a. Quotes for Review

Director Fiory distributed lists of quotes, which the board reviewed and discussed. A small group including President Buesgen and Member Joan Ryder will take the next steps to vet the quotes and come up with a list for the board to review. Four quotes were tentatively vetted.

d) Committee Update-Eliminating Overdue Fines

Members Cathy Murphy and Joan Ryder are on this committee. Member Ryder made suggestions as to how to present this proposed change to eliminate fines to the Township Board of Commissioners including a page of bullets reflecting the benefits of adopting this.

There also an effort underway to assess how best to use and manage volunteers to fill the Library's needs.

e) Sunshine Act Revisions

Director Fiory reminded the Board of the information that circulated about the changes in the law. Of note is that if the Agenda for a Board meeting is to be amended, a vote must be taken to do so.

The meeting adjourned at 8:50 PM.

The next Library Board meeting will be held on Wednesday, September 22, 2021, at 6:30 PM.

Respectfully submitted by,

Andrea Merrick

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