

Friends of Upper Dublin Public Library
Board Meeting
Upper Dublin Library Conference Room
Thursday, May 10, 2018

The regular meeting of the Board of Friends of UDPL was called to order at 1:05 PM by Robert Stutz.

Board Members Present: Robert Stutz, Bryan Gillespie, Dick Haggard, Jo-Ann Hunt, Karen Preston, Connie Sugarman, Jan Frohner, and Cathy Murphy.

Others from Library Staff and Friends: Cheri Fiory, Library Director; Andrea Merrick, on behalf of the Library Board; two guests, Bob Becker and Susan Tofani.

Minutes of the February Monthly Meeting: Approved as issued by Cathy Murphy, acting as Secretary.

Treasurer's Report: (Jo-Ann Hunt, Treasurer) : Jo-Ann gave her report through April 2018. Currently, the Friends' total balance on hand is \$96, 424.15. Discussion regarding the expense of author events, Jo-Ann noted that we are "in the black" on these events. She advised that the Lisa See event resulted in a \$1,000. check for our portion of the profits (this event was a partnership with Wissahickon PL). In addition, the upcoming Michael Smerconish event is on track to sell out at \$10/per ticket. Also in response to a question, the expense item "Demco" is for the company that supplies materials for the summer reading and other programs. Jo-Ann noted that there is an outstanding \$100 check issued in January, and Cheri will see that the person is notified that they should cash the check. Finally, Jo-Ann reported that she filed the required tax form for the Friends on May 1. The Treasurer's report was approved.

Membership: Jan reported on a slight correction to the membership numbers. We had 279 members (not 278). Since our last meeting, we have acquired four new members, which brings our new membership total to 283. Discussion about possibly including a coupon for a 'free book' from our book sales inventory to those who donate following our annual appeal. We will give this closer consideration later this year.

Old Business

Cheri reported on the latest developments related to the property at 520 Virginia Drive. She advised that a committee has been formed to consider fundraising, and committee members are Cheri, Graham Copeland, Suanne Strauss, Robert Stutz, Cathy Murphy and Janine Buesgen. The committee held a preliminary meeting and is identifying a variety of tasks related to fundraising efforts, including possibly hiring a professional consultant. She suggested development of a comprehensive fundraising plan, not only for this particular project but also generally for the future. A re-

quest for proposals for a fundraising consultant has been posted, and this committee will review and make recommendations. Cheri also advised that the Friends may be asked to provide funding for such consultant services. She will continue to report to us on these activities.

She also informed us that the library staff is actively working to complete an application for a state grant, the Keystone Grant, that is due on June 15, 2018.

Cheri advised that the commissioners are holding a special meeting related to the 520 renovation at 6:30p.m. on May 22, 2018. She will be conducting two pre-meeting building tours that day, and both tours are fully booked. She encouraged our attendance.

New Business

Robert provided an update on the upcoming Friends "Thank You" event scheduled for June 1 in the library. He has arranged for bus service to transport groups for tours that evening. He has purchased the wine. Jan and Connie are collaborating on getting food for the event (cheese, appetizers, wraps, cake). Cathy is responsible for the paper goods, name tags, cooler, and other items. The library will close at 4 p.m. that day, and Robert, Jan, Connie, Dick, Cathy and Jo-Anne are among those who will help with the set up. Cathy and Susan Tofani agreed to serve as greeters, and will be responsible for assigning tour times to those who want them. Robert suggests that we assign bus times as the guests arrive. Each bus can shuttle 30 people at a time.

Discussion re: invitations, and various local businesses/organizations who have supported the library will be included (Kiwanis, Colony Club, Maple Glen Pizza, Ambler Beverage, George's).

Jan advised that we should have a total of the RSVP's by Memorial Day so that we can make the best estimate of food/wine/supplies needed. Karen will be tracking the RSVP's as they are received by the library staff.

Wine pourers for that night are: Robert, Lauren, Dick (half time), George Murphy, and Susan Tofani's husband. There will be two stations for each of the two wines.

Robert will be back in Upper Dublin on May 25. We agreed that those involved in event prep will meet on Tuesday, May 29 at 1 p.m. for a final review.

Jo-Ann reported that the August craft show is coming together, with 28 vendors thus far (9 new, 19 returning). Sponsors are being solicited. Robert will try to renew sponsorship with his dentist.

Election of Officers The following slate of officers was proposed:

Robert Stutz, President; Richard Haggard, Vice President; Jo-Ann Hunt, Treasurer, Cathy Murphy, Secretary.

So moved and seconded, with unanimous approval of the above officers.

Director's Report: Cheri advised that the Morris Arboretum passes have increased in cost to \$400/each. Accordingly, we agreed to reduce our current number of passes (3) to 2. Because there are new online sign-up procedures in effect, the reduction of passes may be acceptable. The library will monitor the results of this change and report back to us.

Cheri also offered a presentation of the latest proposals for the floor plans for 520 Virginia Drive. She will be making this presentation to the Library Board at their upcoming meeting on 5/16 and she has invited the Steering Committee members to attend that meeting. She will also make a presentation to the Commissioners at the 5/22 meeting.

Meeting adjourned at 2:55 PM.

Next Meetings: The next meeting of the Friends Board will be on Thursday, June 14 at 1 p.m.

Respectfully submitted,

Cathy Murphy, Secretary