

**Friends of Upper Dublin Public Library**  
**Regular Monthly Board Meeting**  
**Upper Dublin Township Library Conference Room**  
**September 14, 2017**

The meeting was called to order at 2:30 pm by Board President, Robert Stutz.

Note: Prior to the formal meeting Cheri Fiory led the Friends and guests on a tour of 520 Virginia Drive, the potential site of a new UD library, and the official meeting was held in the building. Township Manager Paul Leonard addressed the group about the building and the process going forward regarding possible acquisition and repurposing, which includes increased financial commitment by the Friends and the library board.

**Board Members Present:** Jerry Caplan, Joan Chinitz, Jan Frohner, Bryan Gillespie, Dick Haggard, Jo-Ann Hunt, Karen Preston, Robert Stutz and Connie Sugarbread. Absent: Sandy Merritt and Cathy Murphy.

**Others Present from Library Staff, Friends and Library Board:** Cheri Fiory, Library Director; Active Friend: Susan Tofani. Absent: Linda Walker.

**Minutes of July Meeting:**

Approved as presented.

**Treasurer's Report:** Jo-Ann Hunt, Treasurer: Jo-Ann submitted statements for both July and August since there was no August meeting. Review of August income/expenses to date as well as all existing deposits, checks and withdrawals. As of 8/31/17: Checking account balance: \$68,008.23; Savings account: \$20,307.84. Total deposits on hand: \$88,316.07; Total Income: \$1,305.04 (YTD: \$20,676.07); Expenses/Withdrawals: \$805.83 (YTD: \$27,691.52). Donations: \$10.00. The Treasurer's report was approved as presented.

**Membership:** Jan Frohner: Current Membership: 285 including 99 new members. Discussion about October membership drive: should we revert to previous practice of mailing renewal letters to current and recently lapsed members or repeat last year's larger sample which included patrons who checked out 5 or more books (2300 names) as well as the current members? Expand list further? For future drives is it possible to capture the names of those who check out e-books (difficult at best) and those who register for courses? We must be sensitive about timing of membership donation requests since later we may embark on a major capital campaign. Voted: use last year's 2300 names plus current members list for October membership mailing.

Jo-Ann asked that we tell her ASAP if she should apply for a non-profit mailing permit (\$250 annual fee and \$250 for indicia).

**Fund Raising:**

**Craft Show: Saturday, August 26:** Jo-Ann: Net profit: \$3,397.31. Weather was good as was attendance. Positive evaluations with the only complaint: bees, which were not a problem in past. Cooler weather related? One vendor could not open her window because of wasps and had to leave. Can we do any preventive next year? Can we possibly have a golf cart next year (a Twining Golf Course discard?) to shuttle patrons?

Bryan handed out a detailed spread sheet of food items ordered and sold so we could adjust for next year. Several categories had many leftovers. He welcomes any comments and suggestions.

**Jewelry Sale: Saturday, 10/21/17:** Jo-Ann: 2500 items have been donated so far, and Jo-Ann expects probably 3000. Karen will include a web page notice about donations, and Jo-Ann will get out other P.R.

**Old Business:**

**Audit:** Jo-Ann said Jonathan will deal with audit within a few weeks.

**Little Libraries Update:** Linda Walker sent word that generally things are going well, except that the North Hills library was again vandalized (door torn off and books ruined by rain). Future of that library is uncertain, but perhaps a neighborhood church will agree to house it. The little library donated by Rep. Murt is getting a lot of positive publicity.

**New Business:**

**Warminster Library Lunch, Saturday, 9/30:** Robert: This is a gathering of Montgomery and Bucks County libraries to exchange information, e.g. fundraising successes. Attendees are asked to bring copies of donation letters. Jo-Ann and Cathy Murphy will be the Friends representatives.

**Director's Report:** No formal report.

**Library Board Report:** Cheri: The Library Board mainly discussed the potential new library site.

**The next meeting of the Friends' Board will be on Thursday, October 12 at 1:00 pm in the Upper Dublin Public Library Conference Room. As always, the public is invited to attend.**

With no further business the meeting was adjourned at 3:18pm.

Respectfully submitted,

Joan Chinitz, Secretary