

Subject: Minutes from the UDPLB Meeting on Wednesday, May 17, 2017

Attendance: Library Director Cheri Fiory, President Janine Buesgen, Treasurer Wendy Rader, Secretary Alicia Fortunato and Members Suanne Strauss, Barbara Wasserman and Andrea Merrick were present. Member Josh Barol was absent. Two members of the public, Randi Shamus and Cathy Murphy (also a member of the Friends of the UDPL) were present.

President Buesgen called the meeting to order at 6:34 PM.

Consent Agenda Items:

There being no objection, the Board moved, seconded and approved the following items:

- (a) Minutes of the March 15, 2017 meeting**
- (b) Financial Reports for March and April 2017**
- (c) Librarian's Report for April and May 2017**

There was no public comment.

Discussion items:

a) Feedback on UDPL Program –

1. Member Barbara Wasserman stated that the American Short Story class was fabulous.

b) Friends Update –

1. Friends of the UDPL are deciding whether or not the organization should have a formal financial audit. Upper Dublin Township (UDT) Assistant Township Manager/Finance Director Jonathan Bleemer is not a Certified Public Accountant (CPS) but will review the audit if/when it occurs.
2. A PayPal account has been established for online donations.
3. 2017 Campaign Update – 278 current members, which is an increase of 100 members since 2016. Friends of the UDPL are investigating lists to use for the 2018 campaign that will begin in late-2017, and is also considering the use of Facebook.
4. 3rd Annual Craft Show – to be held on 8/26/17. New Friends Board Member Brian Gillespie will be coordinating the food this year.
5. Digital sign for UDPL – still investigating. Friends are also investigating use of the Upper Dublin High School (UDHS) sign; however, Principal Bob Shultz wants to limit the scope of the use of the UDHS sign.
6. Raffle to Support Friends of the UDPL – Raffle for wooden chairs made by UDT to begin after Memorial Day. Tickets will be 1 ticket for \$2 or 3 tickets for \$5.
7. A donation of \$1000 was made by the Colony Club to the Friends of the UDPL.
8. Friends of the UDPL elections were held – Dick Haggard is now Vice President. No other changes to the Friends Board were made.

c) Election of Board of UDPL Officers (July 2017 – June 2018) –

1. Member Suanne Strauss moved to elect current Board members by acclamation.
2. Vote was unanimous – all current Board members will retain roles.

d) Approval of Updated UDPL Policies –

1. The Library Use Policy Update was approved.

e) Discussion of Updated UDPL Policies –

1. The new Lending Hot Spots Policy was discussed.
2. Board recommended that a loan period of one (1) week be added to the policy. Additionally, language should be added that states that the Hot Spot is only for domestic (US) use.

f) Strategic Plan Update –

1. A property at 520 Virginia Drive is for sale, and UDT is interested in purchasing it for use by the UDPL as its new facility.
2. Facility details are as follows:
 - a. 56,000 sq. ft. (more than double sq. ft. of current UDPL facility)
 - b. 300 person auditorium
 - c. Cafeteria
 - d. Two floors with skylights
 - e. 584 parking spots
3. A tour of the facility was attended by UDT Township Manager Paul Leonard, UDPL Director Cheri Fiory, UDPL Assistant Director Lauryn Smyth and Public Works Operations Director Daniel Supplee. Additionally, UDT commissioners and engineers toured the facility on a separate occasion. All who toured the facility were impressed with its possibilities.
4. Cost – UDT is hoping for a cost of \$5M to purchase the facility with an additional \$1M - \$2M to renovate it. This will cost less than constructing a new, free-standing library.
5. UDPL Director Fiory shared photos of the facility, and all Board members and members of the public were impressed with what they viewed.
6. Discussion – Does anyone think community members will not go to this site if the UDPL moves there? Generally, Board members said that community members will adapt to visiting a new location. Member of the public Randi Shamus expressed that it is, though, a shame that the UDPL is moving away from UDHS since the current site is so convenient for UDHS students.
7. The property and the proposal to purchase it will be discussed at a capital budget meeting at the UDT Township Building on September 9, 2017.

g) Presentation –

1. Member Barbara Wasserman was presented with a clock as the outgoing UDPL Board President (didn't receive it last July at the end of her term). She served from July 2012 – June 2016.

The meeting adjourned at 8:04pm.

The next Library Board meeting will be held on Wednesday, July 19, 2017 at 6:30 PM

Respectfully submitted by,

Alicia Fortunato